附件4

**惠州学院交换生课程学分认定申请表**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 姓名 |  | | 学号 | | |  | | 性别 | |  | | | |
| 二级学院 |  | | 专业 | | |  | | 年级 | |  | | | |
| 国（境）外院校 | |  | | | | | | 国别/地区 | |  | | | |
| 联系电话 | |  | | | | | | 邮箱 | |  | | | |
| **拟认定课程** | | | | | | | | | | | | | |
| 国（境）外已修读课程 | | | | | | | 拟认定主修专业教学计划课程 | | | | | | |
| 20 －20 学年第 学期 | | | | | | | | | | | | | |
| 课程名称（中外文） | | | | 成绩 | 学分 | | 课程名称 | | 课程  类别 | | 成绩 | 学分 | 二级  学院教学  副院长签章 |
|  | | | |  |  | |  | |  | |  |  |  |
|  | | | |  |  | |  | |  | |  |  |  |
|  | | | |  |  | |  | |  | |  |  |  |
|  | | | |  |  | |  | |  | |  |  |  |
|  | | | |  |  | |  | |  | |  |  |  |
|  | | | |  |  | |  | |  | |  |  |  |
|  | | | |  |  | |  | |  | |  |  |  |
|  | | | |  |  | |  | |  | |  |  |  |
| 20 －20 学年第 学期 | | | | | | | | | | | | | |
|  | | | |  |  | |  | |  | |  |  |  |
|  | | | |  |  | |  | |  | |  |  |  |
|  | | | |  |  | |  | |  | |  |  |  |
|  | | | |  |  | |  | |  | |  |  |  |
|  | | | |  |  | |  | |  | |  |  |  |
|  | | | |  |  | |  | |  | |  |  |  |
|  | | | |  |  | |  | |  | |  |  |  |
|  | | | |  |  | |  | |  | |  |  |  |
| 所在二级学院意见：  院长（签章）：\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_年\_\_\_\_\_月 \_\_\_\_\_日 | | | | | | | | | | | | | |
| 教务部意见：  负责人（签章）：\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_年\_\_\_\_\_月 \_\_\_\_\_日 | | | | | | | | | | | | | |
| 对外交流合作部（港澳台和外事工作部）意见：  负责人（签章）：\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_年\_\_\_\_\_月 \_\_\_\_\_日 | | | | | | | | | | | | | |

注：

1、此表用A4纸正反面打印，一式三份，学生所在二级学院、教务部和对外交流合作部（港澳台和外事工作部）各留一份；

2、须附上在外学习所获成绩单复印件，需对外交流合作部（港澳台和外事工作部）审核盖章后有效；

3、课程类别栏填写必修、通识、选修、限选等。